

TEAM LEADER ESSENTIALS

Team leader essentials for first time managers.



2 days



Beginner



Early Bird:* \$1,385+GST | \$1,630+GST

Overview

Becoming a first-time manager or team leader is one of the most challenging career transitions an individual can face. A great start makes all the difference!

In this short course you will learn the fundamental skills needed to lead a team at the frontline of an organisation. Through discussion, exercises and relevant theory, you will learn how to get the best of your team to maximise relationships and results.

Gain greater confidence in your role as a manager now.

Who for

- New team leaders or managers, or those looking to step into their first management role
- Anyone looking to build leadership capabilities.

“I learned a step by step procedure on how to delegate tasks to my staff and have a capacity for myself to strategize and improve processes within the team. Overall I became more confident in managing my staff and with my decision making.”

Jerilee Baluyut
Team Leader for HealthAlliance

Employer benefits

You will become an effective and forward-thinking manager who is able to contribute positively and communicate at a high level.

Learning outcomes

- Understand the role and responsibility of the team leader and manager in today's workplace
- Employ core communication skills, including listening
- Implement time management techniques and practices for maximum impact
- Understand how to delegate and ensure tasks are completed as agreed
- Learn to feedforward and give feedback
- Negotiate for good outcomes.

IN-COMPANY OPTION

IMNZ works with leading organisations to deliver high-quality learning programmes customised to meet specific organisational needs. Contact us for in-company solutions.

RECEIVE UP TO 50% OFF

SMEs may qualify for NZTE Capability Development Vouchers to help pay for IMNZ programmes and courses. Find out more at www.regionalbusinesspartners.co.nz

BULK PURCHASE OFFER AVAILABLE

Book 3 or more people on the same course and receive 20% off all registrations.

*Book 8 weeks prior to the course commencement and receive 15% off.

“

This course provided excellent information presented in an easily understandable format. I liked that it was easy to apply, take and review. It definitely had a positive impact on myself and my team as I was able to apply a lot of communication techniques and thought processes to my work environment.

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Don Arnold
Programme Specialist for International Accreditation
New Zealand

