

# THINK ON YOUR FEET®

## GLOBALLY ACCLAIMED WORKSHOP

Take your career to new heights with business communications training.



2 days



All



Early Bird:\* \$1,385+GST | \$1,630+GST

### Overview

Do you have a hard time communicating your ideas to others? The most successful people in business know how to communicate clearly and persuasively. Think on Your Feet® is a globally recognised course that teaches you to speak concisely and persuasively, even under pressure. It is one of the most powerful communication and influence courses in business today.

Used by some of the world's most influential leaders and incorporated into the curriculum of many Fortune 500 companies, you will learn advanced speech and debate techniques to transform your communication and engagement. Think on Your Feet® is the only communications workshop that will provide the skills you need to present, defend, and discuss an idea persuasively and quickly.

This training addresses situations such as:

- Off-the-cuff discussions
- Meetings
- Presentations
- Elevator speeches
- Q&A
- Summaries
- Status updates
- Conference calls.

Ditch your fear of public speaking, be more confident in your communications, come across more professionally and authoritatively and never be get caught on the spot again!

### Who for

- Middle to senior managers, executives, leaders, and customer focused teams
- Anyone who needs to be clear, convincing, and memorable when speaking to others
- Anyone looking to improve their quality of communication in both impromptu discussions and formal prepared communications
- Individuals who deal with difficult questions and who are often put on the spot
- Anyone who wants to convince and sway others or be seen and acknowledged as a leader.

### Employer benefits

You will be able to deliver well-structured, clear and concise communication to get better business outcomes.

### Learning outcomes

The workshop is a highly interactive classroom experience filled with practice, coaching, feedback, and designed for immediate application. On completion of the workshop you will be able to:

- Communicate with Clarity, Brevity and Impact®
- Quickly organise information
- Effectively communicate and organise yourself
- Use six method of communication analysis
- Eliminate jargon from communications
- Have persuasive conversations
- Deliver convincing and punchy presentations
- Be more persuasive and influential
- Perform better under pressure
- Give clear replies to questions and answers
- Improvise using proven methods
- Learn new ways to calm situations and buy time
- Employ listening techniques to address audience hopes, fears and concerns
- Turn anxiety into positive energy.

### IN-COMPANY OPTION

IMNZ works with leading organisations to deliver high-quality learning programmes customised to meet specific organisational needs. Contact us for in-company solutions.

### RECEIVE UP TO 50% OFF

SMEs may qualify for NZTE Capability Development Vouchers to help pay for IMNZ programmes and courses. Find out more at [www.regionalbusinesspartners.co.nz](http://www.regionalbusinesspartners.co.nz)

### BULK PURCHASE OFFER AVAILABLE

Book 3 or more people on the same course and receive 20% off all registrations.

\*Book 8 weeks prior to the course commencement and receive 15% off.

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**After completing the course I feel better about having to deliver presentations and communicate complicated ideas or projects. I learned better ways of structuring my ideas so that I could effectively get my points across in a succinct manner.**

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Alex Gatland  
Instructional Designer for Shift

